

DR. ALAGAPPA ACADEMY

A Unit of Dr. Alagappa Chettiar Educational Trust

JOB OPENING

English Teachers – PGT & TGT

POST	VACANCIES	CLASSES	EMPLOYMENT	PAY SCALE
PGT – English	1	XI – XII	Full-Time	As per Industry Standards
TGT – English	1	VI – X	Full-Time	As per Industry Standards

Position Overview

Dr. Alagappa Academy invites applications from qualified, passionate and dedicated educators for the posts of **Post Graduate Teacher (PGT) – English** and **Trained Graduate Teacher (TGT) – English**.

We are looking for teachers who can build strong language, literature and communication skills in our students, foster a love of reading and writing, and help every learner achieve academic excellence.

Key Responsibilities

- Plan and deliver engaging English lessons in line with the prescribed curriculum and academic calendar.
- Develop students' reading, writing, grammar, listening and speaking skills, along with literary appreciation.
- Prepare lesson plans, worksheets and assessments; evaluate answer scripts and maintain academic records.
- Prepare students for board examinations (PGT: Class XII; TGT: Class X) and track individual progress.
- Provide remedial support for slow learners and enrichment for advanced students.
- Conduct and guide co-curricular activities such as debates, elocution, creative writing, drama and the school magazine.
- Communicate regularly with parents, attend staff and parent-teacher meetings, and take up class teacher and other duties assigned by the Principal.

Eligibility & Qualifications

PGT – English

- M.A. English** with a minimum of 50% marks from a recognized university.
- B.Ed.** from a recognized institution.
- Minimum **3 years** of experience teaching English to Classes XI–XII preferred.
- Experience in preparing students for Class XII board examinations.

TGT – English

- B.A. English** (or graduation with English as a main subject) with a minimum of 50% marks.
- B.Ed.** from a recognized institution.
- Minimum **2 years** of experience teaching English to Classes VI–X preferred.

Desired Skills (Both Posts)

- Excellent command of spoken and written English.
- Familiarity with modern teaching methods, smart classrooms and digital teaching tools.
- Strong classroom management, communication and interpersonal skills.

HOW TO APPLY

Interested candidates are invited to submit their updated CV along with copies of educational certificates, mentioning the post applied for (**PGT English** or **TGT English**) in the subject line.

Email your CV to: hr@alagappa.org