



ALAGAPPA COLLEGE OF MEDICAL SCIENCES & RESEARCH INSTITUTE

A Unit of Dr. Alagappa Chettiar Educational Trust

Dr. Ramanathan Vairavan
Chairman

Dr. Anita Radhakrishnan MD
Executive Director

JOB OPENING

Medical Superintendent (Full-Time)

POSITION	EMPLOYMENT TYPE	DEPARTMENT	PAY SCALE
Medical Superintendent	Full-Time	Administration	As per Industry Standards

Position Overview

Alagappa Multispecialty Hospital is seeking an experienced **Medical Superintendent** to lead clinical operations and medical administration across the hospital.

The hospital is expanding from outpatient services into full inpatient care, supported by **PICU** and **NICU** facilities. The institution is also planning to establish a **medical school within the upcoming year**, and the Medical Superintendent will play a central role in building a teaching hospital that meets regulatory and accreditation standards.

Key Responsibilities

- Oversee day-to-day clinical operations across OPD, IPD, emergency, intensive care units and operation theatres.
- Lead and coordinate the medical staff, including duty rosters, on-call schedules, credentialing and clinical privileging.
- Ensure compliance with statutory and regulatory requirements, licences, biomedical waste management and patient-safety norms.
- Drive quality improvement and **NABH accreditation** readiness; chair key hospital committees such as infection control, medical audit and pharmacy & therapeutics.
- Handle patient grievances, medico-legal matters and the integrity of medical records.
- Support the establishment of the medical college, including teaching-hospital requirements and **NMC inspections**.
- Work with hospital administration on budgeting, equipment planning and clinical staffing as services expand.

Qualifications & Experience

- MBBS with MD / MS / DNB** in a clinical discipline; a qualification in Hospital Administration (MHA / MBA-HA) is an added advantage.
- Minimum **10 years** of post-graduate experience, including at least **5 years** in a senior hospital administration role.
- Prior experience as Medical Superintendent or Deputy Medical Superintendent in a teaching hospital or medical college is preferred; eligibility as per prevailing NMC norms is desirable.
- Valid registration with the National Medical Commission / Tamil Nadu Medical Council.
- Working knowledge of NABH standards and healthcare regulations.
- Strong leadership, decision-making and communication skills.

Work Schedule

Full-time, on-site position with regular administrative hours and availability for emergencies and escalations outside regular hours.

HOW TO APPLY

Interested candidates are invited to submit their CV to the **Human Resources Department** at **Alagappa Multispecialty Hospital**.

Email your CV to: hr@alagappa.org